

**POLICY**

**EM 15 Councillor Referrals to Standing Committees**

**Management Practice**

**EM 15**

**Relevant Delegation**

N/A

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**Rationale**

To ensure that appropriate protocols are maintained when Councillors refer matters to standing committees.

**Policy**

All matters referred to standing committees by Councillors shall be included as a brief summary in the appropriate Committee agenda and that any additional information is to be conveyed to all Councillors and the CEO under separate cover prior to the meeting.

The procedure for referring matters to standing committees shall be in accordance with current Management Practices.

**Related Local Law** N/A

**Related Policies** N/A

**Related Budget Schedule** N/A

**Last Reviewed** 22 August 2016

**Next Review Date** March 2019

**Authority** Council Meeting of :  
26 March 2012 (CS24/3/12)  
24 June 2013 (CS58/6/13)  
22 August 2016 (CS61/8/16)